



Indira Gandhi National Open University
IGNOU Regional Centre Delhi-1, NCT of Delhi
Plot.No.J2/1, Block-B-1, Mohan Cooperative Industrial Estate
Mathura Road, New Delhi-110044
Tel: 011-26990082, 26990083 Fax: 011-26990084
Email: rcdelhi1@ignou.ac.in

No. IG/RCD-1/purchase furniture /12/277001
Dated: 1/6/15

To
M/S.....

.....*Web Site*.....

Sub: **Quotation for purchase of window Air Conditioner (1.5 Tonne)**

Sir,

Sealed quotations are invited for supply of one window AC at our IGNOU REGIONAL CENTRE DELHI-1 Plot.No.J2/1, Block-B-1 Mohan Cooperative Industrial Estate, Mathura Road, New Delhi-44. The rates of AC may be given in the following columns.

S.No	Company of AC	Capacity (1.5 Tonne)	Rate of AC	Remarks(if any)
1.	Voltas			
2.	Hitachi			
3.	Career			
4.	Panasonic			
5.	Samsung			
6.	Sharp			

1. The rates quoted shall be inclusive of the transportation cost at the required site, in the instant case, at **IGNOU, Plot.No.J2/1, Block-B-1 Mohan Cooperative Industrial Estate, Mathura Road, New Delhi-44**
2. Indicate break up of Taxes /Vat etc.
3. Warranty period.
4. IGNOU reserves the right to accept or reject any tender without assigning any reason thereof.

You are requested to send Your quotation in sealed envelopes to the undersigned by 08.06.2015 .Please Write **"Quotation for Air Conditioner"** on the envelope.

Yours sincerely,

Manju Kalra
(Manju kalra) 1/6/15
Section Officer