



INDIRA GANDHI NATIONAL OPEN UNIVERSITY
REGIONAL CENTRE DELHI-1

INDUCTION HAND OUT
FOR
LEARNERS OF IGNOU REGIONAL CENTRE DELHI-1
(JULY 2020 CYCLE)

Prepared by

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under the guidance of

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IGNOU Regional Centre Delhi –1

J-2/1, Block B-1

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Mathura Road, New Delhi - 110044

Phones: 011-26990082, 26990083

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Facebook Page: <https://www.facebook.com/ignourcdelhi1>



Dear Students,

We hope that you are safe, fine and doing well.

At the outset, we welcome you to IGNOU RC Delhi-1. As you all are aware that the corona pandemic has affected the world in 2020 to a large extent. Still we have been trying to be in touch with our students through various online platforms and social media including facebook. This document has been prepared to share a few common important points for your academic benefits, which will help you from time to time during your course of study.

01. Your admission details:

Please

visit <https://admission.ignou.ac.in/changeadmdata/admissionstatusnew.asp> to

Know Your Admission/Registration Details. Please see the attached Template.

This webpage has your all basic details, including your Name, Enrollment No. and Programme, and:

Admission Year =

Admission valid upto =

Father/ Husband/ Mother's Name =

Date of Birth =

Current Address =

Regional Centre =

Study Centre Code =

Mobile No. =

Email-ID =

and, Course Registration Details



Sign-Off

Welcome [Redacted]

Enrollment No.: [Redacted]
Program: [Redacted]
Medium: English

Status as on 9-Dec-2020 11:34:18 AM

| Admission Status | | Request Made, if any | |
|--------------------------------|---|----------------------|--|
| Admission Year | Jul-2020 | | |
| Admission valid upto | Jun-2022 | | |
| Father/ Husband/ Mother's Name | [Redacted] | | |
| Date of Birth | XX-XX-XX* | | |
| Current Address | [Redacted] | | |
| Regional Centre | 07:DELHI 1 View Address | | |
| Study Centre Code | 7175 | | |
| Mobile No. | XXXX-XXXX* | | |
| Email-ID | XXXXX-XXXXX* | | |

* masked 'X' for security.

Course Registration Details

| | | | |
|----------|------------------|------------|----------|
| Jul-2020 | 1 Semester/ Year | CDM2 | CDM1 |
| | | Compulsory | Elective |

You must check your above details, and, if there is any correction/ updation, you must immediately send an email at rcdelhi1@ignou.ac.in about it along with your supporting documents.

02. ID card: IGNOU Identity Card is available on your online IGNOU account. You may take a coloured print-out of the same. Please note that you must carry your IGNOU ID Card whenever you visit RC/LSC/Examination Centre/IGNOU Hqtrs.

03. Counselling/ Counselling Schedule: For July 2020 session learners, this time counselling will be organised in virtual mode through Google Meet or Zoom or other online platforms. Schedule of the same will be displayed on RC website (<http://rcdelhi1.ignou.ac.in/studentcorner/9> and <http://rcdelhi1.ignou.ac.in/studentcorner/30>).



You can check the same and attend classes accordingly. For additional support regarding counselling you may listen to Gyanvani and watch Gyandarshan when programme related to your Courses will be telecast.

Note for practical based programme students: For practical related guidelines kindly visit IGNOU website from time to time.

04. Programme Guide and Prospectus: You can download programme guide and prospectus from IGNOU website/egyankosh. Links “<http://ignou.ac.in/ignou/studentzone/downloads/3>” and “<http://egyankosh.ac.in/>”. Pl go through it carefully and note down important points.

05. Study Materials (Self Learning Materials): To the students, who opt for hard copy study materials, the University provides them the hard copy study materials. But, this time, as due to corona pandemic, the postal services and supply of study materials was affected, we have been encouraging the students to download the soft copy study materials also from the egyankosh and IGNOU e-Content App (which is available at Google Play Store). To download the pdf (soft copy) of your SLM, you can visit "<http://egyankosh.ac.in/>".

06. Assignments: The students are required to write their assignments and submit their hand-written assignments for appearing in Term End Exams. The University uploads Assignment Question Papers at <https://webservices.ignou.ac.in/assignments/>.

Generally the students are required to submit their assignments at their allotted Learner Support Centres (LSCs) by hand. But for December-2020 session, the learners may submit their assignments through the google link:



<https://forms.gle/2DTw4DMu6ARd1pXV6>

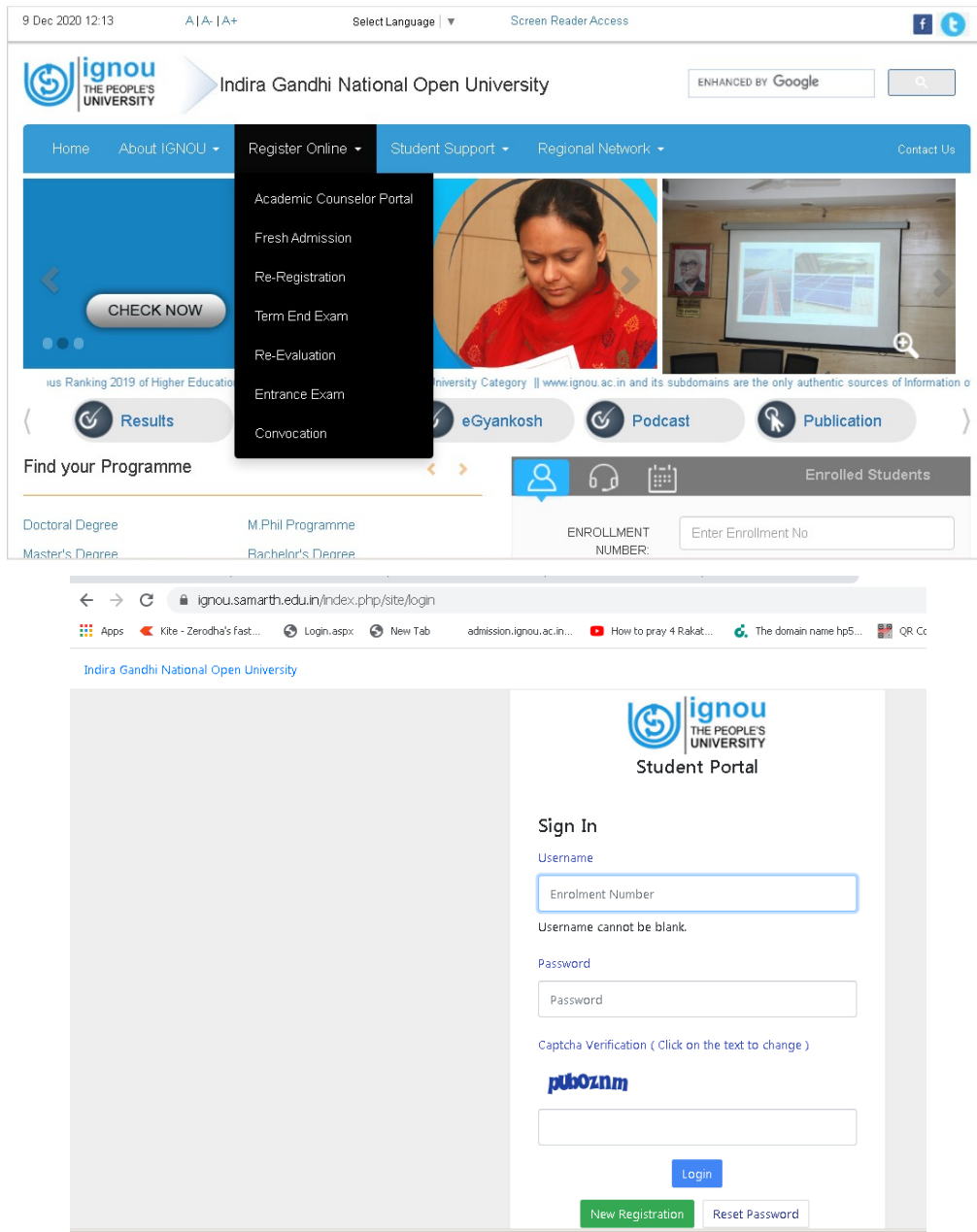
The learners should read the Instructions given at the link carefully before submission of assignments.

07. Term End Exams: To appear in exams, the students are required to fill online exam form at <https://exam.ignou.ac.in/>. The students of July 2020 Admission Cycle of semester-based programmes or the certificate programmes are supposed to appear in Dec. 2020 Term End Exams and students of annual programmes in June 2021. Pl not that Dec-2020 TEEs are going to be conducted in Feb. 2020 due to corona pandemic. Last date for exam form submission for TEE-December 2020 session at present is **15.12.2020** and learners have to fill and pay the fee of Practical courses also, if they want to appear in the Practical Exam also in Dec. 2020 Term End Exams. The students are advised to visit www.ignou.ac.in regularly for Notifications related to Term End Exams/Exam Form submission dates.

Note for practical based programme students: While filling examination form kindly also pay requisite fees of practical courses in which you are eligible and want to appear in examination.

08. Re-registration: For learners who are registered in Bachelors and Masters degree programme are required to do re-registration (semester wise or early depending upon their course structure). Learners are advised to submit the Re-Registration (RR) forms 'Online' only on the web portal www.ignou.ac.in (Please see screenshots) as per schedule being notified by the University from time to time, irrespective of the fact that whether the learners appeared in the examination or not

or whether they are passed or not in the course(s) registered in the current academic session.













The image shows two screenshots of the IGNOU website. The top screenshot is the homepage, featuring the IGNOU logo, navigation menus, and a dropdown menu for 'Register Online' with options like 'Academic Counselor Portal', 'Fresh Admission', 'Re-Registration', 'Term End Exam', 'Re-Evaluation', 'Entrance Exam', and 'Convocation'. The bottom screenshot shows the 'Student Portal' login page with fields for 'Enrolment Number', 'Password', and 'Captcha Verification', along with 'Login', 'New Registration', and 'Reset Password' buttons.

09. Interactive radio counseling/ Gyanvani/ Gyandhara: Interactive radio counseling session can be accessed through radio at frequency 105.6 Mhz and



through web at the link www.ignouonline.ac.in/gyandhara (through mobile by downloading the puffin browser and then using the same web address).

10. Gyandarshan: Watch Gyandarshan to enrich your learning experience. You may view our Gyandarshan Programmes through DTH/Cable TV. The channel nos. is given in picture below:

|  Gyan Darshan TV Channel Available on DTH Platforms & Cable TV Networks | | | |
|--|---|--------------------------------|----------------|
| S. No. | DTH / Cable TV | | TV Channel No. |
| 1 |  Airtel | 442 | |
| 2 |  Tata Sky | 755 | |
| 3 |  Sun Direct | 596 | |
| 4 |  Dish TV | 2423 | |
| 5 |  Independent TV | 566 | |
| 6 |  DD Free Dish | MHRD Channel No. 25 | |
| 7 |  Hathway | 473 | |
| 8 |  In Digital | 297 | |
| 9 |  Den | 526 | |

Gyan Darshan Web Link: <http://ignouonline.ac.in/gyandarshan/>
 Gyandarshan TV Channel available on C-band

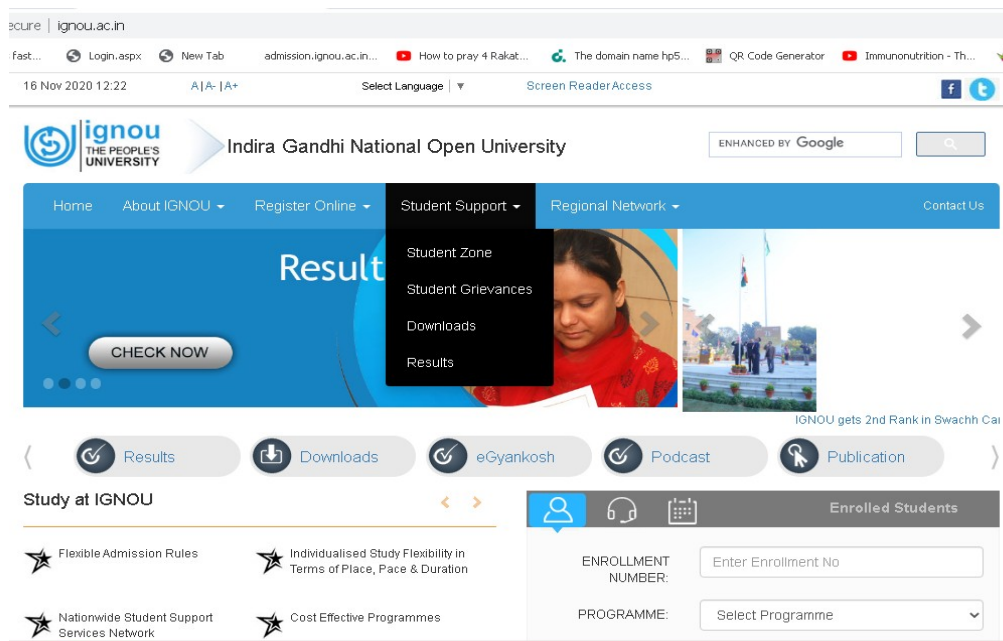
11. IGNOU Facebook Page: Learners are advised to visit the IGNOU Headquarters facebook page (<https://www.facebook.com/OfficialPageIGNOU/>) for various information and live sessions from HQs and **IGNOU RC Delhi-1 Facebook page** (<https://www.facebook.com/ignourcdelhi1>) frequently for latest updates.

12. You tube: Students may also watch the videos clippings prepared by IGNOU experts and uploaded on link for enrichment of their learning:
<https://www.youtube.com/ignou>

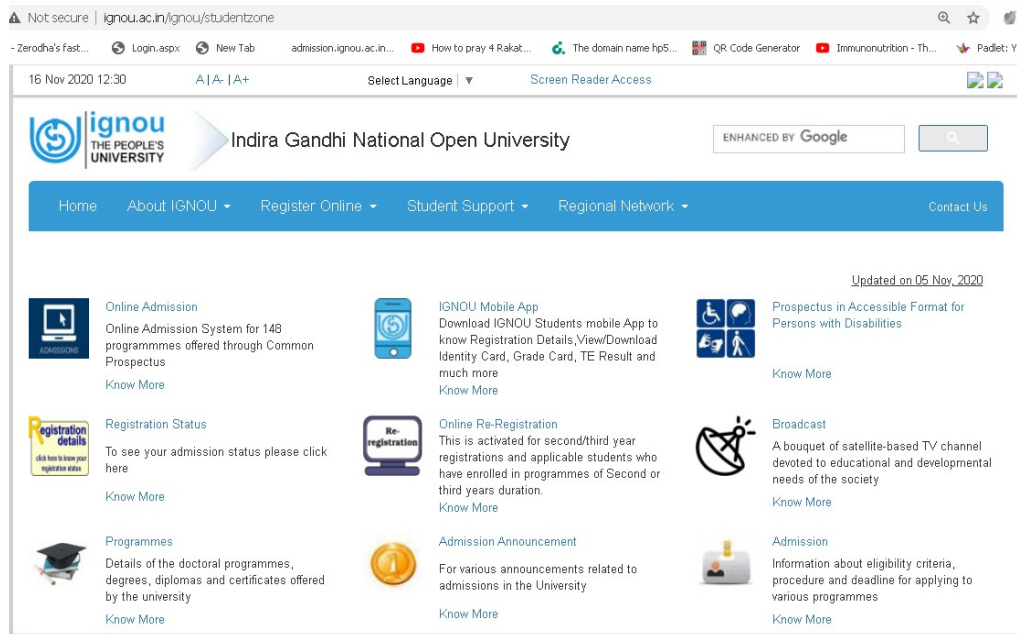
13. IGNOU FB Live Recorded Videos: Students may watch the recorded versions of IGNOU facebook live sessions at link

“<http://egyankosh.ac.in/handle/123456789/60649>” if they have missed the live sessions.

14. IGNOU main website: For current information and latest updates, pl regularly visit www.ignou.ac.in and read important communications from the University under Alerts, News and Announcements. Few screenshots are below for your assistance in accessing information from website:



The screenshot displays the IGNOU website homepage. At the top, the logo and name 'Indira Gandhi National Open University' are visible. A navigation menu includes 'Home', 'About IGNOU', 'Register Online', 'Student Support', and 'Regional Network'. The 'Student Support' dropdown menu is open, showing options for 'Student Zone', 'Student Grievances', 'Downloads', and 'Results'. A prominent banner for 'Result' with a 'CHECK NOW' button is featured. Below the banner, there are quick links for 'Results', 'Downloads', 'eGyankosh', 'Podcast', and 'Publication'. The 'Study at IGNOU' section lists benefits like 'Flexible Admission Rules' and 'Individualised Study Flexibility'. On the right, the 'Enrolled Students' section contains input fields for 'ENROLLMENT NUMBER' and a dropdown for 'PROGRAMME'.



Not secure | ignou.ac.in/ignou/studentzone










16 Nov 2020 12:30 A | A- | A+ Select Language | Screen Reader Access

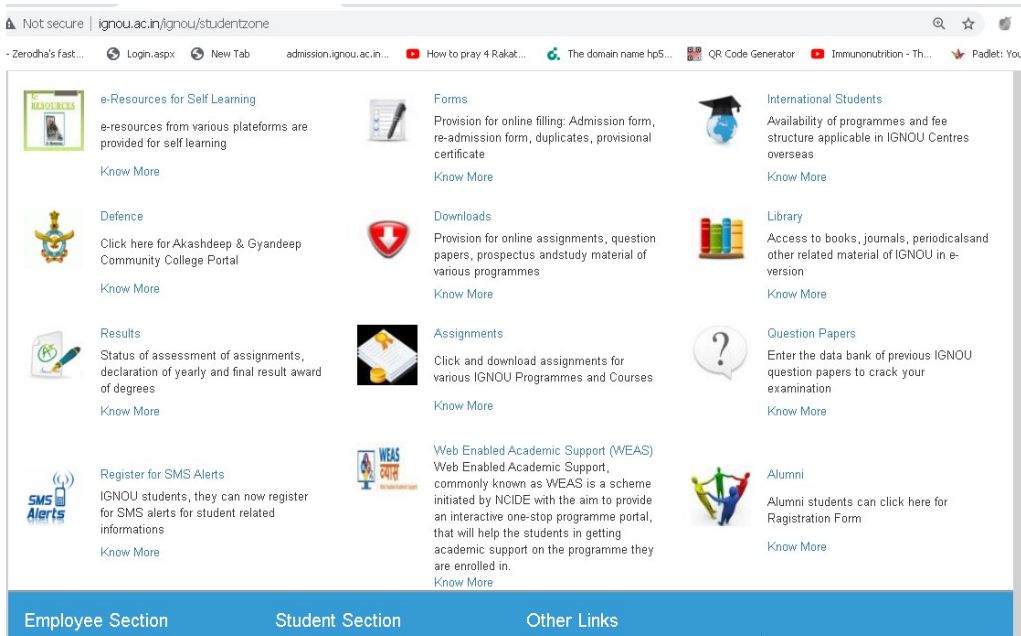
ignou THE PEOPLE'S UNIVERSITY
Indira Gandhi National Open University

ENHANCED BY Google

Home About IGNOU Register Online Student Support Regional Network Contact Us

Updated on 05 Nov 2020













| | | |
|---|---|--|
|  <p>Online Admission Online Admission System for 148 programmes offered through Common Prospectus Know More</p> |  <p>IGNOU Mobile App Download IGNOU Students mobile App to know Registration Details, View/Download Identity Card, Grade Card, TE Result and much more Know More</p> |  <p>Prospectus in Accessible Format for Persons with Disabilities Know More</p> |
|  <p>Registration Status To see your admission status please click here Know More</p> |  <p>Online Re-Registration This is activated for second/third year registrations and applicable students who have enrolled in programmes of Second or third years duration. Know More</p> |  <p>Broadcast A bouquet of satellite-based TV channel devoted to educational and developmental needs of the society Know More</p> |
|  <p>Programmes Details of the doctoral programmes, degrees, diplomas and certificates offered by the university Know More</p> |  <p>Admission Announcement For various announcements related to admissions in the University Know More</p> |  <p>Admission Information about eligibility criteria, procedure and deadline for applying to various programmes Know More</p> |



Not secure | ignou.ac.in/ignou/studentzone

16 Nov 2020 12:30 A | A- | A+ Select Language | Screen Reader Access

Other Links

| | | |
|---|--|--|
|  <p>e-Resources for Self Learning e-resources from various platforms are provided for self learning Know More</p> |  <p>Forms Provision for online filling: Admission form, re-admission form, duplicates, provisional certificate Know More</p> |  <p>International Students Availability of programmes and fee structure applicable in IGNOU Centres overseas Know More</p> |
|  <p>Defence Click here for Akashdeep & Gyandeeep Community College Portal Know More</p> |  <p>Downloads Provision for online assignments, question papers, prospectus and study material of various programmes Know More</p> |  <p>Library Access to books, journals, periodicals and other related material of IGNOU in e-version Know More</p> |
|  <p>Results Status of assessment of assignments, declaration of yearly and final result award of degrees Know More</p> |  <p>Assignments Click and download assignments for various IGNOU Programmes and Courses Know More</p> |  <p>Question Papers Enter the data bank of previous IGNOU question papers to crack your examination Know More</p> |
|  <p>Register for SMS Alerts IGNOU students, they can now register for SMS alerts for student related informations Know More</p> |  <p>Web Enabled Academic Support (WEAS) Web Enabled Academic Support, commonly known as WEAS is a scheme initiated by NCIDE with the aim to provide an interactive one-stop programme portal, that will help the students in getting academic support on the programme they are enrolled in. Know More</p> |  <p>Alumni Alumni students can click here for Registration Form Know More</p> |

Employee Section Student Section Other Links

15. Regional Centre (RC) website (<http://rcdelhi1.ignou.ac.in/>) are also important sources of information. Keep visiting.

16. RC working days and hours: Monday to Friday (9:30 am to 6:00 pm).



17. Alerts/News and Announcement at IGNOU website/homepage: The University uploads highly important/latest information at its homepage under Alerts/News and Announcements sections. Please develop a habit of regularly reading these Alerts/News and Announcements.

The screenshot displays the IGNOU website homepage with the following elements:

- Navigation/Service Options:**
 - Nationwide Student Support Services Network
 - Cost Effective Programmes
 - Resource Sharing, Collaboration & Networking with other Universities
 - Programmes Based on Students Need Analysis
- Login Section:**
 - PROGRAMME: Select Programme (dropdown menu)
 - DATE OF BIRTH: mm/dd/yyyy (calendar icon)
 - Login button
- Alerts Section (Yellow Banner):**
 - Online submission of Final Project/Dissertation/Field Work Journals/Internships Reports for December 2020 Session **NEW**
 - Register on the Alumni Portal **NEW**
 - Re-registration for January 2021 Session is open **NEW**
 - Online submission of examination form for December 2020 Term End Examination **NEW**
- News and Announcements:**
 - Notification on maximum period of Academic Programmes
 - OPENMAT XLVII RESULT (Management Programme)
 - Celebration of National Education Day on 11th November 2020
 - List of selected candidates for IGNOU-RF for the year 2019
 - Poetry Recitation Competition Result organized by Discipline of Psychology, SOSS
 - Notification regarding Term-End Examination, December 2020
 - Observance of Vigilance Awareness Week-2020 in IGNOU from 01st October to 05th October 2020
- Our Network:** #67 Regional Centres, #2667 Learner Support Centers #29 Overseas Partner Institutions

18. Advisory: In all communications with the University, pl mention your *Name, Enrollment No., Programme, and Mobile Number* also so that we may provide you the best student support services.

With your complete details, pl. send us an email at official email ID only rcdelhi1@ignou.ac.in for any query/information /help.

Best wishes!