

**BLIS****January Batch-2023**

No.F-48/0707/23

21.05.2023

Dear Students,

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-68. If not received please go through the IGNOU Website: [www.ignou.ac.in](http://www.ignou.ac.in) for the download of Study Material. According to IGNOU guidelines, **40% of counselling's** are to be offered **online** and **60%** are to be offered **offline**. For your Information Counselling schedule is given below:

**ONLINE COUNSELLING SCHEDULE (40%)**

Course	Blocks to be covered	Date	Time	Name of the Counsellors, email address and Google Meet link
BLI-221	All Blocks	10,11,17,18,24 June 2023	10.00 am to 12.00 pm	Dr. Mohd. Sultan Omar <a href="https://meet.google.com/zdj-yksk-mahomars.jmi@gmail.com">https://meet.google.com/zdj-yksk-mahomars.jmi@gmail.com</a>
BLI-222	All Blocks	10,11,17,18,24 June 2023	12:00 pm to 02.00 pm	Mrs. Manju <a href="mailto:mranga77@gmail.com">mranga77@gmail.com</a> <a href="https://meet.google.com/uhq-itry-att">https://meet.google.com/uhq-itry-att</a>
BLI-223	All Blocks	10,11,17,18,24 June 2023	02:00 pm to 04:00 pm	Ms. Farheen Zehra <a href="mailto:fzehra1@jmi.ac.in">fzehra1@jmi.ac.in</a> <a href="https://meet.google.com/huz-wbdd-kwc">https://meet.google.com/huz-wbdd-kwc</a>

1. Please join online classes as per schedule and Google Meet Link provided in the counseling schedule above.
2. Please join the meeting before 15 minutes of starting of the class.
3. Counsellors are requested to take screen shot as a proof of Attendance for claiming honorarium.

**OFFLINE CLASSES SCHEDULE (60%)**

Course	Blocks to be covered	Date	Time	Name of the Counsellors	Room No.
BLI-224	All Blocks	25, June & 01,02, 08,09 July 2023	10.00 am to 12.00 pm	Mrs. Manju <a href="mailto:mranga77@gmail.com">mranga77@gmail.com</a>	114
BLIE-226	All Blocks	25, June & 01,02, 08,09 July 2023	12:00 pm to 02.00 pm	Dr. Sufian Ahlmad <a href="mailto:librariansa@gmail.com">librariansa@gmail.com</a>	114
BLI-225	All Blocks	25, June & 01,02, 08,09 July 2023	02:00 pm to 04:00 pm	Mr. Suab Ahmad <a href="mailto:drashakhare9@gmail.com">drashakhare9@gmail.com</a>	114
BLIE-227	All Blocks	15,16,22 July, 2023	10.00 am to 12.00 pm	Dr. H.J. Abidi ( <b>Classification</b> ) <a href="mailto:habidi@jmi.ac.in">habidi@jmi.ac.in</a>	114
BLIE-227	All Blocks	23,29,30 July, 2023	_____do_____	Dr. Shimail Hafeez ( <b>Cataloguing</b> ) <a href="mailto:shafeez1@jmi.ac.in">shafeez1@jmi.ac.in</a>	
BLIE-228	All Blocks	15,16,22,23,29 July, 2023	12:00 pm to 02.00 pm	Dr. Shimail Hafeez <a href="mailto:shafeez1@jmi.ac.in">shafeez1@jmi.ac.in</a>	114
BLIE-229	All Blocks	15,16,22,23,29 July, 2023	02:00 pm to 04:00 pm	Mr. Jahangir Ahmed Siddiqui <a href="mailto:jahangirsiddiqui98@gmail.com">jahangirsiddiqui98@gmail.com</a>	<b>114</b>

Offline Classes will be held in the **Faculty of Humanities and Languages** in the room number mentioned above in the offline schedule. **Entry from Gate No.8**

Scheduled of BLI-224 & BLIE-229 (**Computer Practical**) will be intimated to you separately when Permission for conducting above practicals is received from IGNOU.

BLI-221 = Library, Information and Society  
BLI-223 = Organising and Managing Information  
BLI-225 = Communication Skills  
BLIE-227 = Document Processing Practice  
BLIE-229 = ICT in Libraries

BLI-222 = Information Sources & Services  
BLI-224 = ICT Fundamentals  
BLIE-226 = Management of Library and information Centre  
BLIE-228 = Information Products and Services

Prof. (Dr.) Sanjay Singh  
Coordinator

**Co-ordinator**  
**IGNOU Study Centre 0707**  
**Jamia Millia Islamia**  
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