



इन्दिरा गांधी राष्ट्रीय मुक्त विश्वविद्यालय
INDIRA GANDHI NATIONAL OPEN UNIVERSITY

जे2/1, ब्लॉक बी1, मोहन कॉपरेटिव औद्योगिक एस्टेट
J2/1, Block-B1, Mohan Co-operative Industrial Estate,
(मोहन एस्टेट मेट्रो स्टेशन के पास) मथुरा रोड, नई दिल्ली-110044
(Near Mohan Estate Metro Station) Mathura Road, New Delhi-110044
फोन (Phone) : 91-11-26990082/83 फैक्स (Fax) : 91-11-26990084
ई-मेल E-mail : rcdelhi1@ignou.ac.in वैबसाइट Website : www.rcdelhi1.ignou.ac.in

क्षेत्रीय केन्द्र, राष्ट्रीय राजधानी क्षेत्र-I
REGIONAL CENTRE , NCT OF DELHI-I

IG/RCD-1/29th Convocation/2016/
Dated: 21.03.2016

Dear Learner,

Heartiest congratulation to you for completing University Programme in December-2014/June-2015 term-end examination. You are eligible for award of Degree/Diploma Certificate at 29th Convocation likely to be held in April, 2016.

You are required to register for obtaining the degree/diploma certificate by submitting the enclosed prescribed application form at IGNOU Regional Centre Delhi-1 or submit the form on line on the link available at the University's website i.e. www.ignou.ac.in.

You may attend the convocation and collect the certificate in person or in absentia through the Regional Centre Delhi-1.

The fee to obtain the Degree/Diploma certificate is **Rs.400/-** per certificate* to be paid on line if you are registering yourself on line. In case, you are applying in the prescribed application form, the prescribed fee is to be paid by means of **demand draft** drawn in favour of 'IGNOU' and payable at 'New Delhi'.

Your prescribed application form duly filled in all respects along with the requisite fee must reach at the following address, latest by 11th April, 2016.

**The Regional Director,
IGNOU Regional Centre Delhi-1,
Plot No. J2/1, Block-B-1,
Mohan Cooperative Industrial Estate,
Mathura Road, New Delhi-110044**

If you are not willing to attend the Convocation/could not attend the Convocation even after giving consent, your certificate will be sent to you by registered/speed post.

The exact date of Convocation and other details in this regard will be communicated to you in due course.

Wish you all the best for a bright future.

Yours Sincerely,

(Regional Director)

Encl: As above

*PS: Students of MBA, MCA, M.COM, BTCM, BNS, etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the Programme). Students have to take all the certificates if they have qualified for more than one module of the Programme.



**REGISTRATION FORM FOR OBTAINING DEGREE/DIPLOMA CERTIFICATE IN
THE 29TH CONVOCATION**

PLEASE CUT HEAR

PLEASE CUT HEAR

PLEASE CUT HEAR

PLEASE CUT HEAR

1. PROGRAMME CODE :

2. ENROLMENT NO. :

3. NAME : _____
(IN CAPITAL LETTERS)

4. ADDRESS : _____

_____ PIN CODE : _____

5. MOBILE/TELEPHONE No. : _____ 6. E-mail ID : _____

7. REGIONAL CENTRE CODE :

8. WHETHER WILLING TO ATTEND THE CONVOCATION : YES NO (Please tick the relevant box)

9. PAYMENT DETAILS OF : AMOUNT : _____ DRAFT NO. : _____
REGISTRATION FEE
DATE : _____ ISSUING BANK : _____

Date : _____ Signature of the Student : _____

PS: 1. Students of modular programmes like MBA, MCA, M.COM, BTCM, BNS etc. are required to remit registration fee @ Rs.400/- per certificate (like Diplomas, PG-Diplomas/Degree as prescribed in the Programme). Students have to take all the certificates, if they have qualified for more than one module of the Programme.

2. Demand draft for the requisite fee must be in favour of 'IGNOU' and payable at New Delhi.

3. Registration form duly filled in all respect along with the requisite fee and Photocopy of IGNOU ID-CARD may be sent at the following address:

The Regional Director,
IGNOU Regional Centre Delhi-1,
Plot No. J2/1, Block-B-1,
Mohan Cooperative Industrial Estate,
Mathura Road,
New Delhi-110044