

**Study Centre – I.G.N.O.U. (0707)**  
**Department of Commerce & Business Studies**  
**Jamia Millia Islamia**

No.F-48/0707/19/

14.03.2019

**JANUARY- 2019 BATCH**

**Dear students of Post Bachelor of Preparatory Programme (BPP)**

I welcome and greet you for joining the Jamia Study Centre of Indira Gandhi National Open University. I hope you have received the course material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068. For your information the *counseling schedule* is given below:

Course	Block to be covered	Date	Name of the Counsellors	Room No.
PCO-1	All blocks	<u>10.00 am to 2.00 pm</u> 30 & 31 March, 2019 <u>12.00 Noon to 2.00 pm</u> 06 April, 2019	Mr. Md. Daud Siddikie	10 G/F (History Deptt.)
OSS-101	All blocks	<u>10.00 am to 2.00 pm</u> 07 & 14 April, 2019 <u>12.00 Noon to 2.00 pm</u> 20 April	Ms. Fatima Khatoon	10 G/F (History Deptt.)
OMT-101	All blocks	<u>10.00 am to 2.00 pm</u> 21 & 27 April <u>12.00 Noon to 2.00 pm</u> 28 April	Mr. Akbar Ali Khan	10 G/F (History Deptt.)

The Counselling will be held at the Faculty of Humanities, Jamia Millia Islamia, New Delhi-110025.

Yours sincerely,

  
(Prof. N.U.K. Sherwani)  
Coordinator

PCO-1                    = Preparatory Course in Commerce  
OMT-101              = Preparatory Course in General Mathematics  
OSS-101              = Preparatory Course in Social Sciences

**Study Centre – I.G.N.O.U. (0707)**  
**Department of Commerce & Business Studies**  
**Jamia Millia Islamia**

No.F-48/0707/19/

**GROUP-1**

14.03.2019


**JANUARY- 2019 BATCH**

Dear students of Bachelor in BLISc,

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date & Time	Name of the Counsellors	Room No.
BLI-221	All Blocks	<u>10.00 am to 2.00 pm</u> 07, 14 April 2019	Dr. S.M. Abbas	217 (S/F)
BLI-224	All Blocks	<u>10.00 am to 2.00 pm</u> 20,21, April, 2019	Dr. Sushant Panigrahi	217 (S/F)
BLI-222	All Blocks	<u>10.00 am to 2.00 pm</u> 27, 28 April, 2019	Dr. Tariq Ashraf	217 (S/F)
BLI-223	All Blocks	<u>10.00 am to 2.00 pm</u> 04 & 05 May	Dr. Habibur Rehman Khan	217 (S/F)
BLI-225	All Blocks	<u>10.00 am to 2.00 pm</u> 16, 22 June	Mr. Abhishek Pundir	217 (S/F)
BLI-228	All Blocks	<u>10.00 am to 2.00 pm</u> 23, 29 June	Dr. S.M. Abbass	217 (S/F)
BLI-227	All Blocks	<u>10.00 am to 2.00 pm</u> 07,13, 14 July 20,21,27 July	Dr. Habibur Rehman Khan (Catalogue) Dr. H.J. Abidi (Classification)	217 (S/F)
BLI-229	All Blocks	<u>12.00 Noon to 2.00 pm</u> 04, 10 August	Shri Jahagir Ahmad Siddiqui	217 (S/F)
BLI-226	All Blocks	<u>10.00 am to 2.00 pm</u> 11, 17 August	Dr. H.J. Abidi	217 (S/F)

- Note:
1. Please try to attend the counseling sessions regularly.
  2. Study relevant blocks at home before coming up to the counseling session.
  3. Identify the points you may like to discuss with the counselor.
  4. Always carry your I-Card issued by IGNOU during the visit to the Study Centre.
  5. The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025.
  6. The registration for BLS-224 & BLS-229 (Computer Practical) will be held on **28th April, 2019**
  7. Final Schedule will be displayed on the Notice Board **7<sup>th</sup> July, 2019**  
The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025 in the rooms allotted above.

  
(Prof. N.U.K. Sherwani)  
Coordinator

BLI-221	=	Library, Information and Society
BLI-222	=	Information Sources & Services
BLI-223	=	Organising and Managing Classification Theory
BLI-224	=	ICT Fundamentals
BLI-225	=	Communication Skills
BLI-226	=	Management of Library and Information Centre
BLI-229	=	ICT in Libraries
BLI-227	=	Document Processing Practice
BLI-228	=	Information Products and Services



Study Centre – I.G.N.O.U. (0707)  
Department of Commerce & Business Studies  
Jamia Millia Islamia

No.F-48/0707/18/

**GROUP-2**

12.03.2018

**JANUARY- 2019 BATCH**

Dear students of Bachelor in BLISc,

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date & Time	Name of the Counsellors	Room No,
BLI-221	All Blocks	<u>10.00 am to 2.00 pm</u> 07, 14 April 2019	Dr. Tabassum Begum	218 (S/F)
BLI-222	All Blocks	<u>10.00 am to 2.00 pm</u> 20,21, April, 2019	Mr. Tariq Ashraf	218 (S/F)
BLI-223	All Blocks	<u>10.00 am to 2.00 pm</u> 27, 28 April, 2019	Mr. Shimail Hafeez	218 (S/F)
BLI-224	All Blocks	<u>10.00 am to 2.00 pm</u> 04 & 05 May	Mr. Sushant Panigrahi	218 (S/F)
BLI-225	All Blocks	<u>10.00 am to 2.00 pm</u> 16, 22 June	Dr. Tehreen Zehra	218 (S/F)
BLI-229	All Blocks	<u>10.00 am to 2.00 pm</u> 23, 29 June	Mr. Jahangir Ahmad Siddiqui	218 (S/F)
BLI-226	All Blocks	<u>10.00 am to 2.00 pm</u> 07,13 July	Mrs. Manju	218 (S/F)
BLI-228	All Blocks	<u>10.00 Noon to 2.00 pm</u> 14, 20 July	Dr. Tabassum Begum	218 (S/F)
BLI-227	All Blocks	<u>10.00 am to 2.00 pm</u> 28 July, 03,04 August 10,11,18 August	Dr. H.J. Abidi (Classification) Dr. Habibur Rehman Khan (Catalogue)	218 (S/F)

- Note:
1. Please try to attend the counseling sessions regularly.
  2. Study relevant blocks at home before coming up to the counseling session.
  3. Identify the points you may like to discuss with the counselor.
  4. Always carry your I-Card issued by IGNOU during the visit to the Study Centre.
  5. The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025.
  6. The registration for BLS-224 & BLS-229 (Computer Practical) will be held on 29th April, 2018
  7. Final Schedule will be displayed on the Notice Board 13<sup>th</sup> May 2018.  
The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025 in the rooms allotted above.

(Prof. N.U.K. Sherwani)  
Coordinator

BLI-221	=	Library, Information and Society
BLI-222	=	Information Sources & Services
BLI-223	=	Organising and Managing Classification Theory
BLI-224	=	ICT Fundamentals
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**Jamia Millia Islamia**

No.F-48/0707/18/

**GROUP-3**

12.03.2018

**JANUARY- 2019 BATCH**

Dear students of Bachelor in BLISc,

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date & Time	Name of the Counsellors	Room No,
BLI-221	All Blocks	<u>10.00 am to 2.00 pm</u> 07, 14 April 2019	Dr. Sultan Umar	218 (S/F)
BLI-227	All Blocks	<u>10.00 am to 2.00 pm</u> 20,21,27 April, 2019 28 April, 4,5 May	Dr. H.J. Abidi (Classification) Dr. Habibur Rehman Khan (Catalogue)	218 (S/F)
BLI-223	All Blocks	<u>10.00 am to 2.00 pm</u> 16, 22 June	Mr. Sandeep Sharma	218 (S/F)
BLI-224	All Blocks	<u>10.00 am to 2.00 pm</u> 23, 29 June	Shri Jahangir Ahmad Siddiqui	218 (S/F)
BLI-225	All Blocks	<u>10.00 am to 2.00 pm</u> 30 June, 06 July	Mr. Arif Nisar	218 (S/F)
BLI-229	All Blocks	<u>10.00 am to 2.00 pm</u> 7 & 13 July	Dr. Sushant Panigrahi	218 (S/F)
BLI-222	All Blocks	<u>10.00 am to 2.00 pm</u> 14 & 20 July	Mrs. Manju	218 (S/F)
BLI-228	All Blocks	<u>12.00 Noon to 2.00 pm</u> 21 & 27 July	Dr. Mohd. Mahmudul Hasan	218 (S/F)
BLI-226	All Blocks	<u>10.00 am to 2.00 pm</u> 28 & 04 August	Tariq Ashraf	218 (S/F)

- Note:
1. Please try to attend the counseling sessions regularly.
  2. Study relevant blocks at home before coming up to the counseling session.
  3. Identify the points you may like to discuss with the counselor.
  4. Always carry your I-Card issued by IGNOU during the visit to the Study Centre.
  5. The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025.
  6. The registration for BLS-224 & BLS-229 (Computer Practical) will be held on 29th April, 2018
  7. Final Schedule will be displayed on the Notice Board 13<sup>th</sup> May 2018.  
The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025 in the rooms allotted above.

  
(Prof. N.U.K. Sherwani)  
Coordinator

BLI-221	=	Library, Information and Society
BLI-222	=	Information Sources & Services
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No.F-48/0707/19/

14.03.2019

**JANUARY- 2019 BATCH**

**Dear students of Bachelor in Social Work (BSW-First Year)**

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date	Time	Name of the Counsellors	Room No,
BSHF-101	All Blocks	31 March, 2019 06,07,14,20,21,27,28 April, 04 & 05 May	2.00 pm to 4.00 pm	Dr. Asif	12(G/F) History Deptt.
FEG-1	All Blocks	16,22,23,29,30 June	10.00 am to 12.00 Noon	Mr. Arif Nisar	12(G/F) History Deptt.
FHD-2	All Blocks	16,22,23,29,30 June	10.00 am to 12.00 Noon	Mr. Mohd. Mazhar Khan	12(G/F) History Deptt.
FEG-2	All Blocks	07,13,14,20,21 July	12.00 am to 2.00 pm	Mr. Arif Nisar	12(G/F) History Deptt.
BHDF-101	All Blocks	07,13,14,20,21 July	12.00 am to 2.00 pm	Dr. Haider Ali	12(G/F) History Deptt.
FUD-1 Intensive	All Blocks	07,14 July	12.00 am to 2.00 pm	Dr. Sultana Wahidi	12(G/F) History Deptt.
BSWE-1	All Blocks	28 July & 03,04,10,11 August	10.00 am to 2.00 pm	Mrs. Beena Soni	12(G/F) History Deptt.

- Note:
1. Please bring your relevant course material with you at the counseling sessions
  2. Always carry your I-Card issued by IGNOU during the visit to the Study Centre
  3. The Name of your Supervisor for BSWL-001 will be displayed on the Notice Board at the Faculty of Humanities & Languages, JMI on **21 April 2019 at 12.00 Noon**.4. A meeting with your supervisor regarding BSWL-001 will be displayed on the Notice Board on the same day i.e. **21 April 2019 at 12.00 Noon at 1.00 pm**.

The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025 in the rooms allotted above.

  
 (Prof. N.U.K. Sherwani)  
 Coordinator

BSHF-101 = Foundation Course in Humanities & Social Sciences  
 FEG-1 = Foundation Course in English-1  
 FHD-2 = Foundation Course in Hindi-2  
 FEG-2 = Foundation Course in English-2  
 BHDF-101= Foundation Course in Hindi-1  
 BSWE-001= Introduction to Social Work



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No.F-48/0707/19/

14.03.2019

JANUARY- 2019 BATCH

Dear students of Master of Social Work(MSW-First Year):

I hope you have received the Study Material from the , Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date	Time	Name of the Counsellors	Room No.
MSW-1	All Blocks	07,14,21, 27,28 April	10.00 am to 12.00 Noon	Dr. S. Maria Dason	13 (G/F) History Deptt.
MSW-2	All Blocks	07,14,21, 27,28 April	12.00 Noon to 2.00 pm	Mrs. Pushpa Dhondiyal	13 (G/F) History Deptt.
MSW-3	All Blocks	16,22,23,29,30 June	10.00 am to 12.00 Noon	Dr. Asiya Nasreen	13 (G/F) History Deptt
MSW-4	All Blocks	16,22,23,29,30 June	12.00 Noon to 2.00 pm	Dr. S. Maria Dason	13 (G/F) History Deptt
MSW-6	All Blocks	07,13,14,20,21 July	10.00 am to 12.00 Noon	Mrs. Seema Naaz	13 (G/F) History Deptt
MSW-5	All Blocks	07,13,14,20,21 July	12.00 Noon to 2.00 pm	Mrs. Hema Bhalla	13 (G/F) History Deptt

- Note:
1. Please bring your relevant course material with you at the counseling sessions
  2. Always carry your I-Card issued by IGNOU during the visit to the Study Centre
  3. The Name of your Supervisor for MSWL-001 will be displayed on the Notice Board at the Faculty of Humanities & Languages, JMI on **21 April 2019 at 12.00 Noon.**
  4. A meeting with your supervisor regarding MSWL-001 will be displayed on the Notice Board on the same day i.e. **21 April 2019 at 1.00 pm.**  
The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia, Islamia, New Delhi-110025, in rooms allotted above.

  
(Prof. N.U.K. Sherwani)  
Coordinator

MSW-1=	Origin and Development of Social Work
MSW-2=	Professional Social Work: Indian Perspectives
MSW-3=	Basic Social Science Concepts
MSW-4=	Social Work and Social Development
MSW-5=	Social work Practicum and supervision
MSW-6=	Social Work Research

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No.F-48/0707/19/

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**JANUARY- 2019 BATCH**

**Dear students of Master of Psychology(MA-Psychology) First Year:**

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maḍdan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date & Time	Name of the Counsellors	Room No,
MPC-1	All Blocks	<u>10.00 am to 2.00 pm</u> 07 & 14 April 2019 <u>12.00 am to 2.00 pm</u> 20 April, 2019	Prof. Ismat Jahan Siddiqui	12 G/F (History Deptt.)
MPC-2	All Blocks	<u>10.00 am to 2.00 pm</u> 21 & 28 April 2019 <u>12.00 am to 2.00 pm</u> 05 May 2019	Dr. Yogita Sharma	12 G/F (History Deptt.)
MPC-3	All Blocks	<u>10.00 am to 2.00 pm</u> 16 & 22 June 2019 <u>12.00 am to 2.00 pm</u> 23 June 2019	Prof. Ismat Jahan Siddiqui	12 G/F (History Deptt.)
MPC-5	All Blocks	<u>10.00 am to 2.00 pm</u> 29 & 30 June 2019 <u>12.00 am to 2.00 pm</u> 06 July 2019	Prof. Syed Khurshid Ahsan/Mr. Nasir Ahmad Bhat	12 G/F (History Deptt.)
MPC-6	All Blocks	<u>10.00 am to 2.00 pm</u> 07 & 13 July 2019 <u>12.00 am to 2.00 pm</u> 14 July 2019	Mr. Usama Rehman	12 G/F (History Deptt.)
MPC-4	All Blocks	<u>10.00 am to 2.00 pm</u> 20 & 21 July 2019 <u>12.00 am to 2.00 pm</u> 27 July 2019	Mr. Nasir Ahmad Bhatt	12 G/F (History Deptt.)

1. Always carry your I-Card issued by IGNOU during the visit to the Study Centre
2. Practicals schedule will be displayed **on 7<sup>th</sup> July 2019 at 11.30 am** on the Notice Board at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi
3. The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025.

  
 (Prof. N.U.K. Sherwani)  
 Coordinator

MPC-1	=	Cognitive Psychology, Learning and Memory
MPC-2	=	Life Span Psychology
MPC-3	=	Personality: Theory and Assessment
MPC-4	=	Advanced Social Psychology
MPC-5	=	Research Methods in Psychology
MPC-6	=	Statistics in Psychology



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New Delhi

No.F-48/0707/19/

14.03.2019

JANUARY- 2019 BATCH


Dear students of Post Graduate Diploma in Audio Programme Production (PGDAPP):

I welcome and greet you for joining the Jamia Study Centre of Indira Gandhi National Open University. I hope you have received the course material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068. For your information the *Intensive counseling schedule* is given below:

Course	Block to be covered	Date & Time 2.00 pm to 4.00 pm	Name of the Counsellors	Room No.
MJM-001	All blocks	07 & 14 April 2019	Mr. O.R. Niazi	204 S/F
MJM-002	All blocks	21 & 28 April, 2019	Mr. O.R. Niazi	204 S/F
MJM-003	All blocks	07 & 14 July, 2019	Mr. Majaz Mansoor Siddiqui	204 S/F

The Counselling will be held at the Faculty of Humanities, Jamia Millia Islamia, New Delhi-110025.

Yours sincerely,

  
(Prof. N.U.K. Sherwani)  
Coordinator

MJM-001 = Introduction to Broadcasting and Programming  
MJM-002 = Production and Presentation  
MJM-003 = Recording & Editing



**Study Centre – I.G.N.O.U. (0707) -  
Department of Commerce & Business Studies  
Jamia Millia Islamia**

No.F-48/0707/19/

14.03.2019

**JANUARY- 2019 BATCH**

**Dear students of Post Graduate Diploma in Journalism and Mass Communication (PGJMC):**

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Block to be covered	Date & Time 2.00 pm to 4.00 pm	Time	Name of the Counsellors	Room No,
JMC-1	All Blocks	31 March 06,07,14,20,21, 27, 28 April, 4 & 5 May	2.00 pm to 4.00 pm	Mr. Ibadat Husain	13 G/F (History Deptt.)
JMC-2	All Blocks	16,22,23,29 & 30 June	10.00 am to 2.00 pm	Mr. Jyoti Ranjan Sahoo	13G/F (History Deptt.)
JMC-3	All Blocks	07,13,14,20,21 July	10.00 am to 2.00 pm	Mr. Majaz Mansoor Siddiqui	13 G/F (History Deptt.)
JMC-4	All Blocks	27,28 July, 03,04,10 August	10.00 am to 2.00 pm	Mr. Ahmad Azeem	13 G/F (History Deptt.)

- Note:
1. Please try to attend the counseling sessions regularly.
  2. Study relevant blocks at home before coming up to the counseling session.
  3. Identify the points you may like to discuss with the counselor.
  4. Please bring your relevant course material with you at the counseling sessions
  5. Always carry your I-Card issued by IGNOU during the visit to the Study Centre.

The Counselling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi-110025 in the rooms allotted above.

  
(Prof. N.U.K. Sherwani)  
Coordinator

JMC-1 = Introduction to Journalism and Mass Communication  
JMC-2 = Mass Media and Society  
JMC-3 = Reporting, Writing and Editing  
JMC-4 = Public Relations

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**Jamia Millia Islamia**  
**New Delhi-110025**

No.F-48/0707/18

**GROUP-2**

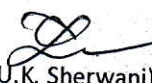
12.03.2018

Dear students MPS (First Year),

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the counselling schedule is given below:

Course	Blocks to be covered	Date & Time	Time	Name of the Counsellors	Room No.
MPS-1	All Blocks	31 March & 06,07,14,20,21, 27,28 April 4 & 5 May, 2019	2.00 pm to 4.00 PM	Dr. Aditya Anshu	11 G/F (History Deptt.)
MPS-2	All Blocks	16,22,23,29,30 June, 2019	10.am to 2.00 pm	Miss Esha	11 G/F (History Deptt.)
MPS-3	All Blocks	06,07,13,14,20 July, 2019	10.am to 2.00 pm	Dr. Shabnam Akhtar	11 G/F (History Deptt.)
MPS-4	All Blocks	21,27,28 July, 2019 03 & 04 August, 2019	10.am to 2.00 pm	Dr. Mohd. Shahzad	11 G/F (History Deptt.)

The counseling will be held at the Faculty of Humanities & Languages, Jamia Millia Islamia, New Delhi.

  
(Prof. Najeeb U.K. Sherwani)  
Coordinator

MPS-1 = Political Theory  
MPS-2 = International Relations: Theory and Problems  
MPS-3 = India Democracy & Development  
MPS-4 = Comparative Politics: Issues and Trends