

**Study Centre – I.G.N.O.U. (0707)**  
**Department of Commerce & Business Studies**  
**Jamia Millia Islamia**  
**New Delhi-110025**

**January -2020 Batch**

No.F-48/0707/20

26.7.2020

**Dear students of CLIS,**

I hope you have received the Study Material from the Material Distribution Division, Indira Gandhi National Open University, Maidan Garhi, New Delhi-110068 For your information the **online** counselling schedule is given below:

Course	Blocks to be covered	Date	Time	Name of the Counsellors	Google Meet Link
BLI-011	All Blocks	19,20,26,27 Sep. & 03,Oct. 2020	10.00 am to 12.00 pm	Dr. Mahjabee Ara	<a href="https://meet.google.com/?hs=197&amp;pli=1&amp;authuser=0">https://meet.google.com/?hs=197&amp;pli=1&amp;authuser=0</a>
BLI-012	All Blocks	19,20,26,27 Sep. & 03,Oct. 2020	12.00 pm to 2.00 pm	Dr. Mohd. Sultan Omer	<a href="https://meet.google.com/lookup/cmanyja5e5">https://meet.google.com/lookup/cmanyja5e5</a>
BLI-013	All Blocks	04,10,11,17,18 Oct.2020	10.00 am to 12.00 pm	Dr. Mahjabee Ara	<a href="https://meet.google.com/?hs=197&amp;pli=1&amp;authuser=0">https://meet.google.com/?hs=197&amp;pli=1&amp;authuser=0</a>
BLI-014	All Blocks	04,10,11,17,18 Oct. 2020	12.00 pm to 2.00 pm	Dr. Mohd. Sultan Omer	<a href="https://meet.google.com/lookup/cmanyja5e5">https://meet.google.com/lookup/cmanyja5e5</a>

Note:

1. Please join your online classes as per schedule and Google Meet Link mentioned above.
2. You are advised to join the meeting 15 minutes before starting of the meeting.
3. Counsellors are requested to take screen shot as a proof of Attendance for claiming honorarium.

(Prof. Najeeb U.K. Sherwani)  
Coordinator

**BLI-011=** Libraries: An Introduction  
**BLI-012=** Document Processing and Organisation  
**BLI-013=** Information Sources and Library Services  
**BLI-014=** ICT in Libraries